Forklift Buyer's Checklist

1. The Job

☐ General lifting and pallet handling
☐ Dock and trailer work
☐ High racking and narrow aisles
☐ Piece picking at height
☐ Short pallet moves and staging
☐ Light stacking
☐ Outdoor yard work
☐ Rough or uneven ground

Other main use _____

2. Where It Will Drive

☐ Indoor
☐ Outdoor
☐ Indoor and outdoor
☐ Smooth concrete
☐ Asphalt
☐ Gravel
☐ Dirt
☐ Uneven ground
☐ Ramps or inclines
☐ Weather exposure

Surface or site notes _____

3. How Hard It Will Work

Hours per day _____ hours

Days per week _____ days

☐ Primary production forklift
☐ Backup forklift
☐ Seasonal or occasional use
☐ Full-shift or multi-shift use

4. What It Will Lift

Heaviest typical load _____ lb

Typical load size _____ in x in

☐ Standard pallets
☐ Mixed pallet sizes
☐ Irregular loads
☐ Fragile loads
☐ Non-palletized loads

5. Where It Will Stack

Maximum lift height _____ ft / in

Narrowest aisle width _____ ft / in

Lowest overhead clearance _____ ft / in

Door or trailer clearance _____ ft / in

6. Power and Tires

Power

☐ Electric ☐ Propane / LP ☐ Diesel

☐ Dual-fuel ☐ No preference

☐ Charger available ☐ Zero-emission equipment required

Tires

☐ Cushion ☐ Solid pneumatic ☐ Air pneumatic

☐ Rough terrain ☐ Not sure

7. Attachments

☐ Side shifter ☐ Fork positioner ☐ Carton clamp

☐ Pallet handler ☐ Drum handler ☐ Roll clamp

☐ Rotator ☐ No attachment needed ☐ Not sure

Other attachment or setup _____

8. New, Used, and Condition

☐ New ☐ Retail ☐ Rental Ready

☐ Wholesale ☐ Mechanic Special ☐ Open to best match

9. Budget and Timing

Equipment budget ($) _____

Maximum all-in budget ($) _____

Target purchase timing _____

☐ Financing needed ☐ Financing may be useful ☐ No financing needed

10. Delivery

Delivery city and state _____

Preferred delivery window _____

Special delivery notes _____

Notes

_____

_____

_____