

FORKLIFT MATCHMAKERS

Over 5,000 Operators Happily Matched

EQUIPMENT MAINTENANCE GUIDE



Discount Forklift
DENVER

4905 Lima St.
Denver, CO 80239
Office: 303-997-4203
www.DiscountForklift.us

Discount Forklift PHOENIX

3331 N. 35th Ave Phoenix, AZ 85017 Office: 602-438-4387 Discount Forklift

627 112th St Arlington, TX 76011 Office: 682-382-4088 **Discount Forklift**V.: P.A.S

1530 E Pama Ln #A Las Vegas, NV 89119 Office: 702-431-0021 www.LiftHeroUSA.com









Thank You!!

Dear Valued Customer,

I want to say thank you for investing in our business as we invest in yours and allowing my team to be your Matchmaker of Forklifts.

Here at Discount Forklift, we strive to provide an awesome experience and service. We hope that it has been fun and memorable, and hope that we can help you again in the future. If you have any concerns, questions or comments, please get ahold of your specialist.

Thank you once again for your business, and we will look forward to matching you again in the future.



Sincerely,

Discount Forklift Team









Forklift Maintenance: The Complete Guide

Forklifts are just like any other piece of machinery: They need a little TLC from time to time. And if you're in charge of forklift maintenance, this task falls on you.

But if you feel a little overwhelmed, don't worry - you're in the right place.

Because we're going to show you the maintenance guidelines you should follow to keep your lifts healthy, productive, and safe. Plus, you'll learn a few ways to save money in the process.

Specifically, we'll cover:

- The benefits of regularly maintaining your forklifts
- Your OSHA-mandated maintenance obligations
- What the different maintenance intervals are
- What factors influence how often you should service your equipment
- How to calculate your maintenance costs
- Tips for saving money on maintenance

We're also going to make it super easy to ensure you're not missing any steps.

Let's get started!

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- OSHA's Forklift Maintenance Requirements
- How Often Should Forklifts Be Serviced?
- How Much Does it Cost to Maintain a Forklift?
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- Your Free Maintenance Checklists

FORKLIFT MAINTENANCE BENEFITS

Regularly performing maintenance yields some important benefits for your operation.

Let's go through the biggest ones.

Longer service life

The more regularly a lift is serviced, the longer it will last and the more productive it will be. This will lead to a better economic life of the forklift and a better return on investment (ROI).

Better productivity

Regular maintenance means more uptime. Because the more the lift truck can run, the more your operation can produce. Plus, you can minimize disruptions to the production schedule by proactively planning maintenance around it.

Money savings

If you regularly maintain your forklift, you'll be more likely to find small problems. That includes common issues like weeping fittings, low fluid levels, and debris-filled components. If you can identify and repair these small problems early, you can save yourself from a bigger (and more expensive) repair down the road.

Better safety

Every company that uses forklift trucks has a legal and ethical responsibility to keep them in safe operating condition. Because, of course, you want to make sure your team goes home at the end of every shift in one piece.

That's why regular maintenance is so important: It can help you identify safety issues and repair them before they lead to an operator or pedestrian being injured or possibly even killed.

Higher resale value

If you plan on trading in your lift, you'll be able to recoup more of your initial investment on the secondary market. The reason is that a forklift that's in good shape will sell for more than one in bad shape. That much is obvious.

Plus, if you're leasing your forklift, you'll have to make sure that it's regularly maintained. Or you'll risk a hefty bill once the lease is up and the truck is turned in.

OSHA'S FORKLIFT MAINTENANCE REQUIREMENTS

Not only do these benefits provide powerful reasons to set up - and keep to - a maintenance schedule, but OSHA requires your lifts to be in tip-top shape before putting them into service.

Here are a couple key standards from OSHA on the subject:

"Industrial trucks shall be examined before being placed in service and shall not be placed in service if the examination shows any condition adversely affecting the safety of the vehicle. Such examination shall be made at least daily. Where industrial trucks are used on a round-the-clock basis, they shall be examined after each shift. Defects when found shall be immediately reported and corrected."

- OSHA STANDARD 1910.178(Q)(7)

"If at any time a powered industrial truck is found to be in need of repair, defective, or in any way unsafe, the truck shall be taken out of service until it has been restored to safe operating condition."

- OSHA STANDARD 1910.178(P)(1)

These regulations aren't to be taken lightly either. The penalties for disregarding OSHA-mandated forklift checks can be steep. In fact, **companies** have been fined huge sums of money for neglecting them:

- A meat company in Nebraska was fined **\$22,000** by OSHA in 2012 for forklift violations that should've been caught and corrected during a pretrip inspection.
- A transportation company in Illinois was fined \$108,020 by OSHA in 2014 for several safety violations, including failure to remove a forklift from operation that needed repairs.
- A retail chain in Ohio was fined \$258,672 by OSHA in 2018 for failure to fix faulty brakes, despite the issue being reported by their employees.

Now, you might be wondering: **Is there an OSHA daily forklift inspection checklist?** The answer is that OSHA does in fact provide a few generic inspection templates on their website.

But OSHA doesn't actually mandate what items must be checked. That's because they can change depending on the type of truck being used. So instead, you're expected to modify the checklists to fit the particular requirements of the equipment you're operating.

We've made this really simple by creating a **free pre-shift weekly inspection sheet** that you can use and make copies as needed for your files. You'll find it attached.

Daily Pre-Trip Inspection Items

We've taken the liberty to assemble the most common items that comprise a daily pre-trip inspection. And we've noted which items are for internal combustion (IC) and electric (E) trucks only.

That said, different forklifts can require different daily inspection items. So, make sure to also consult the operator's manual for the particular forklift to be operated.

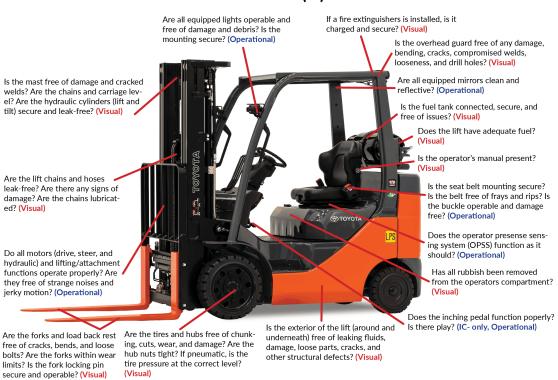
Daily Pre-Shift Visual Inspection Guide for IC and Electric Forklifts

The operator must inspect their forklift before operating each shift.

Different forklifts can require different daily inspection items. Please consult the operator's manual for the particular forklift being operated.

Visually inspect the items market "Visual" first. Then, check those marked "Operational."

Internal Combustion (IC) Forklifts



Is the air filter clean and in place? (Visual)

Is the engine free of leaks, strange noises, and emission smells? (Visual)

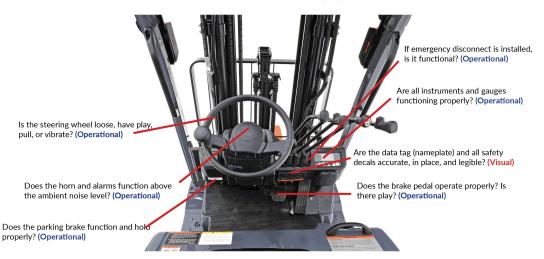
Are the fluids (engine oil, water/coolant, brake, and hydraulic fluid) at the correct level, free of contaimination, and of proper consistency? (Visual)



If not a maintenance-free battery,
is the water at the correct level?
(Visual)

Are the battery holddowns and hood latch intact and secure? (Visual)

Electric & Internal Combustion (IC) Forklifts



Electric Forklifts

Is the mast free of damage and cracked

Are the lift chains and hoses leak-free?

Do all motors (drive, steer, and hydrau-

Are the forks and load back rest free

of cracks, bends, and loose bolts? Are

fork locking pin secure and operable?

the forks within wear limits? Is the

lic) and lifting/attachment functions

operate properly? Are they free of

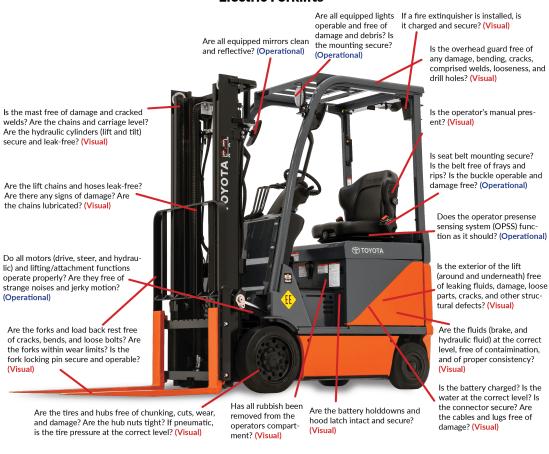
strange noises and jerky motion?

(Operational)

(Visual)

Are there any signs of damage? Are the chains lubricated? (Visual)

secure and leak-free? (Visual)



HOW OFTEN SHOULD FORKLIFTS BE SERVICED?

Now that you know what items need to be checked before operating, let's move on to the actual service actions required to maintain a forklift.

For starters, the two most common maintenance intervals for forklifts are:

- . Every 6 weeks or 250 hours
- . Every year or 2,000 hours

Both of these intervals have a different set of action items that must be inspected and serviced.

And while these intervals are pretty standard, there are some other factors to consider when determining maintenance frequency. By keeping these in mind as you plan your service intervals, you'll help to keep your machine in the best (and safest) operating condition.

Factors That Affect Maintenance Frequency

MANUFACTURER RECOMMENDATIONS

You should always follow the manufacturer's recommendations for service intervals. They can vary by manufacturer and truck. But it's always listed in the operator's manual. (Remember: Every forklift is required to have a manual on it at all times!)

. FUEL TYPE

Because internal combustion (IC) and electric forklifts have different components, they need to be serviced at different intervals.

Internal combustion trucks will need more frequent maintenance, since they have more moving parts. But electric lifts require less maintenance to be performed less often, because they have fewer moving parts.

• OPERATING ENVIRONMENT

Trucks used in corrosive or abusive environments are going to need more frequent maintenance. Facilities with tough environments include:

- Food processing plants
- Steel and metal processors
- Recycling plants (especially those with lots of paper and debris)
- Wood and pulp plants
- Concrete factories
- Chemical plants

. SERVICE HISTORY

Does the forklift have a less-than-stellar history? Do service records show the same issue(s) appearing frequently? Do operators regularly complain about it?

If the truck is a bad apple, it'll need more frequent maintenance. You'll want to make sure to keep an eye on its known problems, in order to keep them at bay.

. HOURS OF USAGE

If the lift will be run more often, it'll require more frequent service. That's key for operations that run their lifts multiple shifts.

Also, lift trucks with higher hours require more frequent maintenance.

But be careful: There will come a point at which the lift becomes too expensive to continue repairing. That's called the "economic life" of the forklift. And it means you're financially better off buying another one. We'll cover this concept in more detail a little later on in this post.

HOW MUCH DOES IT COST TO MAINTAIN A FORKLIFT?

As you now know, there are a variety of factors that influence how often you need to maintain your forklift. That also means how much it costs to maintain your trucks will vary as well. Plus, maintenance costs rise as lifts age. So your costs won't be the same, for the same lift, from year to year.

That said, a rule of thumb is that maintenance costs can range from \$0.48 to \$1.67 per operating hour, and up from there.

How to Calculate Your Own Forklift Maintenance Costs First off, you'll need to know the following data:



ANNUAL HOURS THE FORKLIFT TO BE SERVICED IS IN OPERATION

For example, if the lift is to be used 8 hours per day, 5 days per week, and 50 weeks per year, it would be in operation 2,000 per year.



SERVICE INTERVAL TO BE PERFORMED

Depending on the number of hours the forklift to be serviced is used, you'll have to perform 250 and/or 2,000 hour services.



NUMBER OF HOURS TO COMPLETE EACH SERVICE INTERVAL

This can vary by the training and experience of the technician performing the service. But good times to aim for are as follows:

250-Hour Service 2,000-Hour Service

IC Forklift 2-3 Hours 4-6 Hours
Electric Forklift 1-2 Hours 4-6 Hours



COST OF PARTS PER SERVICE INTERVAL

This can vary depending on a number of factors. But a good rule-of-thumb is as follows:

250-Hour Service 2,000-Hour Service

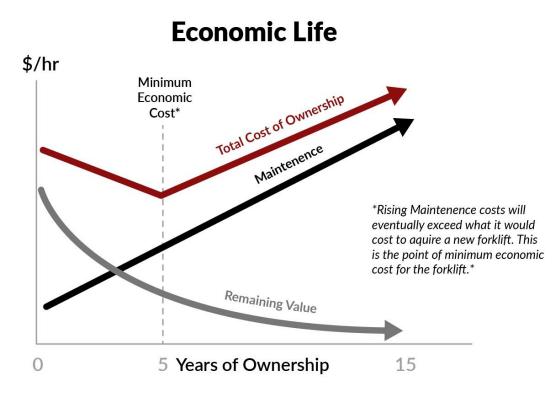


COST OF LABOR PER HOUR

Use your own internal costs of labor if performing the services in-house. If relying on a service center for maintenance, use their hourly figure.

When Maintenance Costs Too Much

Keep in mind that there is an upper limit to how much you should pay for maintenance. It's called the "economic life" of your forklift. And if you see the cost of maintenance inching towards \$4 per hour, that's your cue to look into buying another forklift.



The "economic life" of a forklift is the point at which maintenence costs exceeds the cost of purchasing the new forklift.

Ways to Save Money on Maintenance

Now that you have a baseline figure for maintenance costs, here are some helpful and actionable tips you can use to cut that figure down.

. PERFORM REGULAR MAINTENANCE

It might sound counterintuitive, but the more maintenance you regularly perform, the lower your repair bills will be. That's because regular maintenance should help you catch little problems before they snowball into bigger problems.

WASH YOUR FORKLIFTS REGULARLY

If your lift operates in an especially dirty environment, you should wash it down with soap and water. Not only can dirt and debris cause a number of issues, including binding of the tires, mast damage, and electrical issues. But OSHA requires your forklifts to be clean:

"Industrial trucks shall be kept in a clean condition, free of lint, excess oil, and grease. Noncombustible agents should be used for cleaning trucks. Low flash point (below 100 °F.) solvents shall not be used. High flash point (at or above 100 °F.) solvents may be used. Precautions regarding toxicity, ventilation, and fire hazard shall be consonant with the agent or solvent used."

- OSHA STANDARD 1910.178(Q)(10)

Pay special attention to the radiator in particular. Clogged radiators will cause the truck to overheat and can lead to costly damage if allowed to persist. So, include blowouts with air at least once per shift, unless more often is required.

. RETIRE OLD TRUCKS

Remember that "economic life" stuff we just talked about? Well, get rid of old equipment when it reaches that break point. Otherwise, you'll start sinking into a deep money pit. Stick with newer equipment - as much as you can - in order to lower your maintenance costs.

. Sign up for planned maintenance

If you don't have trained and qualified technicians, or if you simply don't have the manpower to maintain your forklifts regularly, you may be better off signing up for a maintenance plan with a service center or dealership in your area.

Ideally, the center you choose should have technicians who are factory-trained by the manufacturer of the lifts that you currently use. Because that training should equip them with everything they need to diagnose and repair problems quickly and efficiently. And that will ultimately **help you save money**.

If you're contracting your maintenance out, it usually comes in two different packages: Planned maintenance and full maintenance plans. With planned maintenance, usually only the labor is covered. While full maintenance plans typically include parts as well.

THE MOST COMMON FORKLIFT MAINTENANCE SERVICE ACTIONS

We've broken down the most common service actions that you'll need to perform by component system. And as in the daily inspection section, we've noted which items are for internal combustion (IC) or electric (E) trucks only.

For a more extensive list, make sure to **check out the FREE checklists for each service interval**. You'll find them in the next section below.

Power & Drive System

- Inspect for any fluid leaks
- Change engine oil and filter (IC)
- Examine starting condition and check for any strange noises (IC)
- Check fuel system for leaks (IC)
- Inspect differential, torque converter, and transmission for oil level, leaks, looseness, and function (IC)
- Check clutch and inching pedal function (IC)
- Inspect fuel filter element for clogs (IC)
- Clean the air filter (IC)
- Check radiator coolant level and for leaks (IC)
- Check coolant hoses for wear/damage (IC)
- Check fan belt tension and for damage (IC)
- Inspect exhaust system for operation, leaks, and damage (IC)
- Measure carbon monoxide concentration in exhaust gas (IC)
- Inspect drive unit for oil leakage and level (E)
- Listen to motor rotation sound (E)
- Check motor and battery terminal for looseness (E)
- Check battery connector condition and connection (E)
- Check battery charging and electrolyte level (E)
- Inspect battery case for damage or wear (E)
- Measure the specific gravity of the battery (E)

Wheels, Axles, Steering & Brakes

- Check tires for air pressure, damage, debris, and wear
- Tighten hub nuts
- Check rim and side ring for damage
- Inspect front and rear wheel bearings for noise and looseness
- Check rear axle beam for looseness
- Inspect steering wheel for functionality and play
- Check power steering for oil leakage and mounting for looseness
- Check kingpins for looseness
- Check brake fluid level
- Test braking and park brake function, play, and operating force

Forks, Attachment, Mast & Chains

- Check forks and stopper pin for wear/damage
- Check mast, mast rollers, mast strip, and lift bracket for cracked welds, looseness, and damage
- Lubricate lifting chains
- Check chain tension and look for damage
- Inspect chain anchor bolt and chain wheel for condition
- Check over attachment for damage, mounting security, and abnormal operation

Hydraulic System

- Test overall hydraulic system operation
- Replace hydraulic oil return filter
- Inspect oil pump for leakage and unusual noises
- Check hydraulic tank oil level and for signs of contamination or leaks
- Check hydraulic cylinder mounting, cylinder rod, rod screw, and rod end for leaks, looseness, uneven lifting, and damage
- Inspect control valve for leaks
- Check hydraulic levers for looseness
- Measure lifting speed and natural drop for all cylinders

Electrical System

- Inspect distributor cap for cracking (IC)
- Check spark plug gaps and for signs of burning (IC)
- Check battery electrolyte level
- Inspect wiring harness for deterioration and damage
- Inspect fuses for looseness and damage
- Check directional lever for operation and damage
- Inspect contactors for contact, contamination, and damage (E)
- Inspect controller operation (E)

Safety Devices

- Inspect overhead guard for cracked welds, damage, and deformation
- Inspect load backrest for damage, deformation, and looseness
- Ensure lights, horn, indicators, alarms, and instruments operate and are mounted securely
- Ensure operator presence sensing system (OPSS) operates
- · Check seat mounting for looseness and damage
- Ensure seat switch operates
- Check seat belt mounting for looseness
- Inspect seat belt for fraying and any damage
- Clean mirrors

DOWNLOAD YOUR FREE MAINTENANCE CHECKLISTS

To make your job easier, we created a **forklift maintenance checklist** for each service interval, and for both internal combustion (IC) and electric trucks. This way, you'll have peace of mind that you're not missing any important service checks.

Plus, you'll be able to keep detailed records of all service actions taken for your fleet (essential for internal and external audits, and in case OSHA comes knocking).

Heads Up...

These checklists were adapted from Toyota's internal combustion and electric forklift operator's manuals. They are not meant to be exhaustive. Please consult the operator's manual for your particular forklift before performing maintenance. You can simply edit the Excel files and add any extra items you find.

And remember: Only trained and authorized technicians should perform service on forklifts.

The operator should check each item above every day before operating the lift. If running multiple shifts, they should perform the inspection before each shift.

WRAPPING IT UP

There you have it. You now know what forklift maintenance consists of, how frequently it must be performed, and how much it costs. Plus, you've got some handy checklists to make sure you don't miss a step.





3331 N. 35th Ave Phoenix, AZ 85017 Office: 602-438-4387



627 112th St Arlington, TX 76011 Office: 682-382-4088



Daily Forklift Pre-Shift Operation Inspection Checklist

Unit Number:														
Forklift Make:														
Forklift Model:														
Forklift Serial Number:														
Check each inspection item below before DO NOT Note: Items only apple	well. If found operate the fo	d to be un orklift if an	satisfaci y issues	tory, pleas are foun	se note t d. They	the issue	and not	fy your s	uperviso operatior	r. n may be	gin.		ation che	ecks as
Day of Week:	Mo	nday	Tue	sday	Wedn	esday	Thu	sday	Fri	day	Satu	ırday	Sur	nday
Date:								<u></u>						,
Hour Meter:														
Operator:														
Supervisor's OK:														
Inspection Item (Visual)	Pass	Repair	Pass	Repair	Pass	Repair	Pass	Repair	Pass	Repair	Pass	Repair	Pass	Repair
Have all previously-noted problems bee fixed?	n													
Is the exterior of the lift (around and undeneath) free of leaking fluids, damage loose parts, cracks, and any other stucted defects?														
Is the overhead guard free of any dama bending, cracks, compromised welds, looseness, and drill holes?	ge,													
Are the forks and load back rest free of cracks, bends, and loose bolts? Are the within wear limits? Is the fork locking pir secure and operable?														
Are the tires and hubs free of chunking, wear, and damage? Are the hub nuts tig pneumatic, is the tire pressure at the colevel?	ht? If													
Is the engine free of leaks, strange nois and emission smells? (IC)	es,													
Are all fluids (engine oil, water/coolant, brake, and hydraulic fluid) at the correct level, free of contamination, and of prop consistency?														
Is the air filter clean and in place? (IC)														

Are the battery hold-downs and hood latch intact and secure?														
Is the mast free of damage and cracked welds? Are the chains and carriage level? Are the hydraulic cylinders (lift and tilt) secure and leak-free?														
Are the lift chains and hoses leak-free? Are there any signs of damage? Are the chains lubricated?														
Are the battery connectors intact? Are the battery cables free of fraying and damaged insulation? Are the cable lugs undamaged? (E)														
Is the battery fully charged? (E)														
Is the battery water at the correct level? (E - IC if without maintenance-free battery)														
Is the fuel source (battery or fuel tank) connected, secure, and free of issues?														
Does the lift have adequate fuel? (IC)														
Are the data tag (namelate) and all safety decals accurate, in place, and legible?														
Is the operator's manual is present?														
If a fire extinguisher is installed, is it charged and secure?														
Has all rubbish been removed from the operator's compartment?														
Inspection Item (Operational)	Pass	Repair												
Is the seat belt mounting secure? Is the belt free of frays and rips? Is the buckle operable and damage-free?														
Does the operator presense sensing system (OPSS) function as it should?														
Do all motors (drive, steer, and hydraulic) and lifting/attachment functions operate properly? Are they free of strange noises and jerky motion?														

Is the steering wheel loose, have play, pull, or vibration?										
Do the brake (E & IC) and inching pedal (IC) operate properly? Is there play?										
Does the parking brake function and hold properly?										
If emergency disconnect is installed, is it functional?										
Are all instruments and gauges functioning properly?										
Do the horn and alarms function above the ambient noise level?										
Are all equipped lights operable and free of damage and debris? Is the mounting secure?										
Are all equipped mirrors clean and reflective?										
	 Pleas	e explair	n below a	any item	s marke	d "Repa	ir."			





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1530 E Pama Ln #A Las Vegas, NV 89119 Office: 702-431-0021 www.LiftHeroUSA.com

6-Week (250-Hour) Forklift Maintenance Checklist

(for Internal Combustion Forklifts)

Date:	
Unit Number:	
Forklift Make:	
Forklift Model:	
Forklift Serial Number:	
Hour Meter:	
Note: This checklist was adapted from	n Toyota's 8FG-8FGCU 15-32 internal combustion forklift operator's manual. It is not meant to be exhaustive.

Note: This checklist was adapted from Toyota's 8FG-8FGCU 15-32 internal combustion forklift operator's manual. It is not meant to be exhaustive.

Please consult the operator's manual for your particular forklift before performing maintenance.

Only trained and authorized technicians should perform service on forklifts.

C	Only trained and authorized technicians should perform service on forklifts.					
System	Action	Maintenance Item	Complete?			
		Oil leaks				
		Starting condition and unusual noises				
		PCV valve and piping for clogs and damage				
	Inspect	Fuel system for leaks				
		Differential for oil level and leaks				
		Torque converter and transmission for oil level, leaks, looseness, and function				
Engine, Transmission & Fuel		Control valve and clutch function				
System		Inching valve function				
,		Carburetor link mechanism				
		Fuel filter element for clogs				
	Change	Engine oil and filter (if new). If old, check oil filter for clogging				
	Clean	Air filter				
		Engine rotating condition during idling & acceleration				
	Measure	Engine valve clearance				
		Governor for maximum no-load stabilized rotation speed				
		Radiator coolant level and for leaks				
		Coolant hoses for wear/damage				
	Inspect	Radiator cap condition				
Exhaust & Cooling Systems	шоросс	Fan belt tension and for damage				
		Exhaust system for operation, leaks, and damage				
	Measure	Carbon monoxide concentration in exhaust gas				
		Tire air pressure				
		Tires for damage, debris, wear, and tread depth				
		Rim and side ring for damage				
Wheels & Axles	Inspect	Front and rear wheel bearings for noise and looseness				
		Rear axle beam for looseness				
		Hub nuts for looseness				
		Steering wheel for functionality and play				
		Steering valve for leakage				
		Power steering for oil leakage				
		Power steering mounting and linkage for looseness				
		King pin for looseness				
	Inspect	Brake fluid level				
Steering & Brakes		Braking operation				
y		Parking brake function and operating force				
		Parking brake linkage and cable for looseness and damage				
		Brake pipe and hose for leakage and damage				
		Steering valve mounting for looseness				
	Measure	Brake pedal play and reserve				

	Measure	Clearance between the brake drum and lining	
		Forks and stopper pin for wear/damage	
		Left and right forks for uniformity	
		Mast and lift bracket for cracked welds, looseness, and damage	
		Mast rollers for wear and damage	
Forks, Attachment, Mast &	Inspect	Mast strip for wear and damage	
Chains		Chain tension and for damage	
		Chain anchor bolt condition	
		Chain wheel for operation and wear	
		Attachment for abnormalities and mounting condition	
	Lubricate	Lifting chains	
	Replace	Hydraulic oil return filter (for new trucks)	
		Hydraulic cylinder rod, rod screw and rod end for damage Overall hydraulic system operation	
		Hydraulic cylinders for leaks and damage	
		Hydraulic bin and cylinder shaft support for damage	
		Hydraulic cylinder for uneven movement	
		Oil pump for leakage and strange noises	
Hydraulics (Cylinders, Pump,	Inspect	Hydraulic tank oil level, and for leaks and contamination	
Control Valve & Levers)	ilispect	Control lever linkage for looseness	
John Valve & Levels)		Control lever operation	
		Oil control valve for leaks	
		Oil control relief valve and tilt lock valve operation	
		Oil pressure piping for leakage, damage, and linkage for looseness	
		Hydraulic cylinder mounting and check for damage and looseness	
		Lifting speed	
	Measure	Hydraulic cylinder natural drop and forward tilt	
	1	Distributor cap for cracking	
		Spark plug gap and for signs of burning	
		Distributor side terminal for burning	
Electrical System (Ignition,	Inspect	Distributor cap center piece for damage	
Starter, Wiring)		Starter pinion gear meshing	
, 3,		Battery electrolyte level (if battery isn't maintenance-free)	
		Electrical wiring harness for damage	
		Fuses	
		Overhead guard for cracked welds, damage, and deformation	
		Load backrest for damage, deformation, and looseness	
		All lights for operation and mounting condition	
		Horn for operation and mounting condition	
		Directional indicators (if equipped) for operation and mounting	
		Instruments for operation	
Safety Devices	Inspect	Back-up buzzer (if equipped) for operation and mounting	
		Operator presence sensing system (OPSS) for function	
	1	Seat mounting for looseness and damage	
		Seat switch for operation	
	1	Seat belt mounting for looseness	
	1	Seat belt for damage to the webbing, plate, and buckle	
		Rear view mirror for dirt and damage and reflection	
		Notes	



Date: Unit Number: Forklift Make:







12-Month (2000-Hour) Forklift Maintenance Checklist

(for Internal Combustion Forklifts)

Forklift Model:			
Forklift Serial Number:			
Hour Meter:			
Note: This checklist was adapted from	operato	G-8FGCU 15-32 internal combustion forklift operator's manual. It is not meant to be exhaus or's manual for your particular forklift before performing maintenance. rained and authorized technicians should perform service on forklifts.	stive. Please consult the
System	Action	Maintenance Item	Complete?
		Oil leaks	
Engine, Transmission & Fuel System	Inspect	Starting condition and unusual noises PCV valve and piping for clogs and damage Fuel system for leaks Differential for oil level and leaks Torque converter and transmission for oil level, leaks, looseness, and function Control valve and clutch function Inching valve function Carburetor link mechanism Fuel filter element for clogs Inspect the propellor and axle shaft joint for looseness Draining of the fuel sedimenter Engine cylinder head bolts for looseness Differential bolts for looseness Propellor and axle shafts for spine looseness Universal joint for looseness	
	Changa	Axle shaft for twisting and cracks Engine oil and filter (if new). If old, check oil filter for clogging	
	Change Clean	Air filter	
	Measure	Engine rotating condition during idling & acceleration Engine valve clearance Governor for maximum no-load stabilized rotation speed Injection timing Perform a stall test and measure oil pressure Engine valve clearance Engine compression Injection nozzle pressure and condition	
Exhaust & Cooling Systems	Inspect	Radiator coolant level and for leaks Coolant hoses for wear/damage Radiator cap condition Fan belt tension and for damage Exhaust system for operation, leaks, and damage Rubber radiator mount Rubber muffler mount Exhaust system pipe joints for looseness and damage Exhaust vacuum sensor for damage Exhaust register for damage Water temperature sensor for damage Oxygen sensor for damage	
	Measure	Carbon monoxide concentration in exhaust gas	
	Clean	Exhaust injector and check for damage Tire air pressure	
		Tires for damage, debris, wear, and tread depth	
		Rim and side ring for damage	
		Front and rear wheel bearings for noise and looseness	
Wheels & Axles	Inspect	Rear axle beam for losseness	

		Front axle housing for damage	
		Rear axle beam for damage and looseness	
		Steering wheel for functionality and play	
		Steering valve for leakage Power steering for oil leakage	
		Power steering mounting and linkage for looseness	
		King pin for looseness	
		Brake fluid level	
		Braking operation	
		Parking brake function and operating force	
		Parking brake linkage and cable for looseness and damage	
		Brake pipe and hose for leakage and damage	
	Inspect	Steering valve mounting for looseness	
Steering & Brakes		Brake backing plate mounting for looseness	
otoorning a Branco		Power steering hose for damage	
		Steer knuckle for cracking	
		Master cylinder or wheel cylinder for damage, looseness, and wear	
		Brake shoe sliding and lining for wear	
		Brake drum for wear and damage	
		Brake shoe operating condition	
		Brake anchor pin for rusting Brake automatic adjusting function	
		Backing plate for damage	
		Brake pedal play and reserve	
	Measure	Clearance between the brake drum and lining	
		Brake return spring wear	
		Forks and stopper pin for wear/damage	
]	Left and right forks for uniformity	
		Mast and lift bracket for cracked welds, looseness, and damage	
		Mast rollers for wear and damage	
		Mast strip for wear and damage	
Forks, Attachment, Mast &	Inspect	Chain tension and for damage	
Chains		Chain anchor bolt condition	
		Chain wheel for operation and wear	
		Attachment for abnormalities and mounting condition	
		Forks base and welds for cracks Mact support hyphigas for wear and damage.	
		Mast support bushings for wear and damage Roller pin for wear and damage	
	Lubricate	Lifting chains	
	Replace	Hydraulic oil return filter (for new trucks)	
	p.ucc	Hydraulic cylinder rod, rod screw and rod end for damage	
I			
		Overall hydraulic system operation	
		Overall hydraulic system operation	
		Overall hydraulic system operation Hydraulic cylinders for leaks and damage Hydraulic pin and cylinder shaft support for damage Hydraulic cylinder for uneven movement	
		Overall hydraulic system operation Hydraulic cylinders for leaks and damage Hydraulic pin and cylinder shaft support for damage Hydraulic cylinder for uneven movement Oil pump for leakage and strange noises	
Hudaudias (Callada S	Inspect	Overall hydraulic system operation Hydraulic cylinders for leaks and damage Hydraulic pin and cylinder shaft support for damage Hydraulic cylinder for uneven movement Oil pump for leakage and strange noises Hydraulic tank oil level, and for leaks and contamination	
Hydraulics (Cylinders, Pump,	Inspect	Overall hydraulic system operation Hydraulic cylinders for leaks and damage Hydraulic pin and cylinder shaft support for damage Hydraulic cylinder for uneven movement Oil pump for leakage and strange noises Hydraulic tank oil level, and for leaks and contamination Control lever linkage for looseness	
Hydraulics (Cylinders, Pump, Control Valve & Levers)	Inspect	Overall hydraulic system operation Hydraulic cylinders for leaks and damage Hydraulic pin and cylinder shaft support for damage Hydraulic cylinder for uneven movement Oil pump for leakage and strange noises Hydraulic tank oil level, and for leaks and contamination Control lever linkage for looseness Control lever operation	
	Inspect	Overall hydraulic system operation Hydraulic cylinders for leaks and damage Hydraulic pin and cylinder shaft support for damage Hydraulic cylinder for uneven movement Oil pump for leakage and strange noises Hydraulic tank oil level, and for leaks and contamination Control lever linkage for looseness Control lever operation Oil control valve for leaks	
	Inspect	Overall hydraulic system operation Hydraulic cylinders for leaks and damage Hydraulic pin and cylinder shaft support for damage Hydraulic cylinder for uneven movement Oil pump for leakage and strange noises Hydraulic tank oil level, and for leaks and contamination Control lever linkage for looseness Control lever operation Oil control valve for leaks Oil control relief valve and tilt lock valve operation	
	Inspect	Overall hydraulic system operation Hydraulic cylinders for leaks and damage Hydraulic pin and cylinder shaft support for damage Hydraulic cylinder for uneven movement Oil pump for leakage and strange noises Hydraulic tank oil level, and for leaks and contamination Control lever linkage for looseness Control lever operation Oil control valve for leaks Oil control relief valve and tilt lock valve operation Oil pressure piping for leakage, damage, and linkage for looseness	
	Inspect	Overall hydraulic system operation Hydraulic cylinders for leaks and damage Hydraulic pin and cylinder shaft support for damage Hydraulic cylinder for uneven movement Oil pump for leakage and strange noises Hydraulic tank oil level, and for leaks and contamination Control lever linkage for looseness Control lever operation Oil control valve for leaks Oil control relief valve and tilt lock valve operation	
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	Measure	Overall hydraulic system operation Hydraulic cylinders for leaks and damage Hydraulic pin and cylinder shaft support for damage Hydraulic cylinder for uneven movement Oil pump for leakage and strange noises Hydraulic tank oil level, and for leaks and contamination Control lever linkage for looseness Control lever operation Oil control valve for leaks Oil control relief valve and tilt lock valve operation Oil pressure piping for leakage, damage, and linkage for looseness Hydraulic cylinder mounting and check for damage and looseness Lifting speed Hydraulic cylinder natural drop and forward tilt Oil control valve relief pressure Hydraulic oil tank and strainer Distributor cap for cracking	
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Control Valve & Levers)	Measure	Overall hydraulic system operation Hydraulic cylinders for leaks and damage Hydraulic pin and cylinder shaft support for damage Hydraulic cylinder for uneven movement Oil pump for leakage and strange noises Hydraulic tank oil level, and for leaks and contamination Control lever linkage for looseness Control lever operation Oil control valve for leaks Oil control relief valve and tilt lock valve operation Oil pressure piping for leakage, damage, and linkage for looseness Hydraulic cylinder mounting and check for damage and looseness Lifting speed Hydraulic cylinder natural drop and forward tilt Oil control valve relief pressure Hydraulic oil tank and strainer Distributor cap for cracking Spark plug gap and for signs of burning Distributor cap center piece for damage	
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Control Valve & Levers) Electrical System (Ignition,	Measure Clean	Overall hydraulic system operation Hydraulic cylinders for leaks and damage Hydraulic pin and cylinder shaft support for damage Hydraulic pin and cylinder shaft support for damage Hydraulic cylinder for uneven movement Oil pump for leakage and strange noises Hydraulic tank oil level, and for leaks and contamination Control lever linkage for looseness Control lever operation Oil control valve for leaks Oil control relief valve and tilt lock valve operation Oil pressure piping for leakage, damage, and linkage for looseness Hydraulic cylinder mounting and check for damage and looseness Lifting speed Hydraulic cylinder natural drop and forward tilt Oil control valve relief pressure Hydraulic oil tank and strainer Distributor cap for cracking Spark plug gap and for signs of burning Distributor side terminal for burning Distributor side terminal for burning Distributor side terminal for burning Battery electrolyte level (if battery isn't maintenance-free) Electrical wiring harness for damage Fuses Ignition timing Specific gravity of the battery (unless battery is maintenance-free) Overhead guard for cracked welds, damage, and deformation Load backrest for damage, deformation, and looseness All lights for operation and mounting condition Directional indicators (if equipped) for operation and mounting	

T								
	Seat switch for operation							
	Seat belt mounting for looseness							
	Seat belt for damage to the webbing, plate, and buckle Rear view mirror for dirt and damage and reflection							
	Frame, cross member and other structural components for damage, cracking, and wear							
	All bolts and nuts for looseness							
Notes								
	-							
	-							





3331 N. 35th Ave Phoenix, AZ 85017 Office: 602-438-4387



627 112th St Arlington, TX 76011 Office: 682-382-4088



6-Week (250-Hour) Forklift Maintenance Checklist

(for Electric Forklifts)

Date:			
Unit Number:			
Forklift Make:			
Forklift Model:			
Forklift Serial Number:			
Hour Meter:			
	operator's man	FBE15-20 electric forklift operator's manual. It is not meant to be exhaustive under the second of t	e. Please consult the
System	Action	Maintenance Item	Complete?
		Drive unit for oil leakage and level	
		Motor rotation sound	
		Motor terminal for looseness	
		Battery charging level	
Power & Drive System	Inspect	Battery electrolyte level	
Fower & Drive System		Battery terminal for looseness	
		Upper battery case of abnormalities	
		11 /	
		Battery connector for condition and connection Specific gravity of the battery	
	Measure		
		Tires for debris and damage	
Wheels & Axles	Inspect	Rim, side ring and disc wheel for damage Front and rear wheel bearings for unusual noises and looseness	
wheels & Axies		Hub nuts for looseness	
	Measure	Tire tread depth	
	Weasure	Steering wheel for play and operation	
		Steering wheel for leakage	
		Power steering for oil leakage and check level	
		Power steering for looseness in mounting parts	
		Brake pedal operation	
Steering & Brakes	Inspect	Parking brake pull margin operating force	
		Parking brake effectiveness	
		Braking rod and cable for operation, looseness, and damage	
		Disc brakes for disk to pad clearance	
		Steering valve mounting for looseness	
		Fork and stopper pin condition	
		Forks for wear and deformation	
		Mast and lift bracket for cracks, damage, and deformation in welds	
		Roller bearing looseness	
		Mast and lift bracket for looseness	
Forder Attackment Mont O		Mast support metal for wear and damage	
Forks, Attachment, Mast &	Inspect	Rollers for operation, wear, and damage	
Chains		Chain for tension, deformation and damage	
		Cain anchor bolt condition	
		Chain wheel for operation, wear, and damage	
		Chain wheel bearing for wear	
		Attachment for abnormalities and mounting condition	
	Lubricate	Lifting chains	
		Hydraulic rod and rod end for deformation and damage	

Cylinder operation

Hydraulic cylinders for oil leaks and damage

		Discord budge, the extinder aboft compart for wear and demand	
	1	Pin and hydraulic cylinder shaft support for wear and damage	
	1	Hydraulic cylinders for uneven movement	
	Inspect	Oil pump for leakage and unusual noise	
Hydraulics (Cylinders, Pump,	·	Hydraulic tank oil level and for leaks and contamination	
Control Valve & Levers)	1	Control lever linkage for operation and looseness	
		Oil control valve for leakage	
		Oil control valve for relief valve function	
		Oil pressure piping for leaks, deformation, damage, and linkage looseness	
		Hydraulic cylinder mounting for looseness and check for damage	
	Replace	Hydraulic return oil filter (for new trucks)	
	Measure	Hydraulic cylinder natural drop and forward tilt	
	weasure	Lifting speed	
		Magnetic contactor for looseness and damage	
		Auxiliary contactor for contamination, contact, and abrasion	
		Microswitch operation and timing	
		Microswitch for damage and looseness	
Electrical System (Ignition,	Inspect	Directional level for operation and damage	
Starter, Wiring)	шоросс	Controller operation	
Starter, wiring)		Fuses for looseness	
		Wiring harness for deterioration and damage	
	CI	Wiring for looseness in connecting parts and taping condition	
	Clean	Interior controller and check for damage	
		Overhead guard for cracks, damage, and deterioration	
	1	Load backrest for cracks, deformation and damage	
		All lights for operation and mounting looseness	
		Horn for operation and mounting	
		Turn signals (if equipped) for operation and mounting	
		Instruments for operation	
Safety Devices	Inspect	Back-up buzzer (if equipped) for operation and mounting	
		Operator presence sensing system (OPSS) function	
		Seat mounting for looseness and damage	
		Seat belt for damage and operation	
		Seat switch for operation	
		Rear view mirror (if equipped) for dirt, damage, and reflection	
		Load backrest for looseness	
		Notes	
		110163	
		Notes	



Date:

4905 Lima St. Denver, CO 80239 Office: 303-997-4203 www.DiscountForklift.us



3331 N. 35th Ave Phoenix, AZ 85017 Office: 602-438-4387



627 112th St Arlington, TX 76011 Office: 682-382-4088



1530 E Pama Ln #A Las Vegas, NV 89119 Office: 702-431-0021 www.LiftHeroUSA.com

12-Month (2000-Hour) Forklift Maintenance Checklist

(for Electric Forklifts)

Unit Number:			
Forklift Make:			
Forklift Model:			
Forklift Serial Number:			
Hour Meter:			
Note: This checklist was adapted from	manua	E15-20 electric forklift operator's manual. It is not meant to be exhaustive. Plea I for your particular forklift before performing maintenance. I and authorized technicians should perform service on forklifts.	se consult the operator's
System	Action	Maintenance Item	Complete?
<u> </u>		Drive unit for oil leakage and level	
		Motor rotation sound	
		Motor terminal for looseness	
		Battery charging level	
	Inspect	Battery electrolyte level	
	mapect	Battery terminal for looseness	
Power & Drive System			
Power & Drive System		Upper battery case of abnormalities	
		Battery connector for condition and connection	
		Drive unit nuts and bolts for looseness	
		Specific gravity of the battery	
	Measure	Measure motor insulation resistance	
		Measure battery insulation resistance	
		Voltage of each battery cell (after charging)	
		Tires for debris and damage	
	Inspect	Rim, side ring and disc wheel for damage	
Wheels & Axles		Front and rear wheel bearings for unusual noises and looseness	
		Hub nuts for looseness	
		Front and rear axles for deformation and damage	
	Measure	Tire tread depth	
		Steering wheel for play and operation	
		Steering valve for leakage	
		Power steering for oil leakage and check level	
		Power steering for looseness in mounting parts	
		Brake pedal operation	
		Parking brake pull margin operating force	
	_	Parking brake effectiveness	
Steering & Brakes	Inspect	Braking rod and cable for operation, looseness, and damage	
		Disc brakes for disk to pad clearance	
		Steering valve mounting for looseness	
		Right and left turn angle	
		Power steering hose for damage	
		Brake discs sliding portion and pad wear	
		Brake discs for disc wear and damage	
		Disc mounting parts for looseness	
	Measure	Brake disc return spring fatigue	
		Fork and stopper pin condition	
		Forks for wear and deformation	
		Mast and lift bracket for cracks, damage, and deformation in welds	
		Roller bearing looseness	
		Mast and lift bracket for looseness	
Forks, Attachment, Mast &	Inspect	Mast support metal for wear and damage	
Chains	mapect	Rollers for operation, wear, and damage	
Gilallis	İ	Chain for tension, deformation and damage	

		Cain anchor bolt condition	
		Chain wheel for operation, wear, and damage	
		Chain wheel bearing for wear	
		Attachment for abnormalities and mounting condition	
	Lubricate	Lifting chains	
	Lubricate	Hydraulic rod and rod end for deformation and damage	
	Inspect	Cylinder operation	
Hydraulics (Cylinders, Pump, Control Valve & Levers)		Hydraulic cylinders for oil leaks and damage	
		Pin and hydraulic cylinder shaft support for wear and damage	
		Hydraulic cylinders for uneven movement	
		Oil pump for leakage and unusual noise	
		Hydraulic tank oil level and for leaks and contamination	
		Control lever linkage for operation and looseness	
		Oil control valve for leakage	
		Oil control valve for relief valve function	
		Oil pressure piping for leaks, deformation, damage, and linkage looseness	
		Hydraulic cylinder mounting for looseness and check for damage	
		Forks base for cracks	
		Mast roller pin for wear and damage	
		Oil pump drive system wear	
		Hydraulic filter for clogging	
	Replace	Hydraulic return oil filter (for new trucks)	
	Clean	Clean hydraulic oil tank and strainer	
		Hydraulic cylinder natural drop and forward tilt	
	Measure	Lifting speed	
		Oil control valve relief pressure	
Electrical System (Ignition, Starter, Wiring)	Inspect	Magnetic contactor for looseness and damage	
		Auxiliary contactor for contamination, contact, and abrasion	
		Microswitch operation and timing	
		Microswitch for damage and looseness	
		Directional level for operation and damage	
		Controller operation	
		Fuses for looseness	
		Wiring harness for deterioration and damage	
		Wiring for looseness in connecting parts and taping condition	
		Inspect directional switch contact	
		Arc shooter mounting	
		Magnetic contactor operating condition and timings	
		Magnetic contactor looseness of the coil mounting parts	
		Mounting condition of the main circuit lead wire for looseness	
		Wiring harness insulation for damage	
	Measure	Controller overcorrect limited value	
	Clean	Interior controller and check for damage	
Safety Devices	Inspect	Overhead guard for cracks, damage, and deterioration	
		Load backrest for cracks, deformation and damage	
		All lights for operation and mounting looseness	
		Horn for operation and mounting	
		Turn signals (if equipped) for operation and mounting	
		Instruments for operation	
		Back-up buzzer (if equipped) for operation and mounting	
		Operator presence sensing system (OPSS) function Seat mounting for looseness and damage	
		Seat belt for damage and operation	
		Seat switch for operation	
		Rear view mirror (if equipped) for dirt, damage, and reflection	
		Load backrest for looseness	
		Frame, cross-member and other structural components for damage and cracking	
		Any loose frame bolts and nuts	
Notes			
INOTES			